March 2014 – June 2014 Assessors' Report

New Basic Star Registration Issue: Property that transferred ownership during summer/fall 2013, received re registration information from DTF. This was the previous owners STAR not the current/new owners. In some cases they registered online, but never completed the initial application with the Assessor's Office. This is required and because no application was filed the exemptions were removed for 2014. DTF has indicated that the Assessor will have to handle/correct this problem. We will apply the Basic Star exemption to properties that re registered prior to March 1st, 2014 with DTF. Properties that re registered after March 1st will not qualify, because the deadline for all exemption filings is March 1st each year. I have identified 40 properties that were effected by this issue and mailings were sent to confirm registration numbers and dates. We will also send a letter with all mailed STAR applications that indicate the initial application must be returned to our office. The hope is to correct this problem for future years. Please see attached sample letters.

Mid March 2014, Preliminary Change of Assessment notices were mailed to 589 property owners. The Assessor scheduled 3 weeks of Informal meetings during March/April and met with 74 property owners. An additional 129 Change of Assessment notices were mailed the week of May 1st. Grievance Day was held June 3rd and a total of 39 were received and reviewed by the BAR. The list of verified changes has been sent to Onondaga County as required.

The Final AAR and 2014 Assessment roll have been filed with Onondaga County. The Assessor will pickup the 2014 roll, tax maps and AAR the week of June 23rd.

The legal notice for Final Assessment Roll will appear in the Messenger on June 25th, as required by law.

The ORPTS has verified the Level of Assessment at 100% for the 2014 assessment roll.

The Assessor has worked with SDG and the County to attach digital pictures to V-4 on the County server.

TOWN OF LYSANDER ASSESSOR'S OFFICE 8220 Loop Road Baldwinsville NY 13027-2588 (315-638-0839)

Dear Home Owner:

Enclosed is an Application for the School Tax Relief Exemption (STAR). Please fill it out and bring it into our office or mail it back to us. We will need a copy of your Driver's License for the Basic Star. Driver's License and copy of your 2013 Federal Income Tax form 1040 or other proof of income if you are applying for the Enhanced Star.

All Original Applications must be done at our office located at 8220 Loop Rd, Baldwinsville, NY 13027. Later, The NY State Office of Taxation will send you a letter to do a recertification with them either by phone or on-line.

Again, the Original Application must be done at your local Assessor's Office. Our deadline for this is March 1, 2015. Any questions feel free to contact us at 315-638-0839.

Theresa Golden, IAO Assessor, Town of Lysander

TOWN OF LYSANDER OFFICE OF THE ASSESSOR THERESA GOLDEN ASSESSOR

Dear Property Owner,

The Assessor's Office has received notification from the Department of Taxation and Finance that your Basic STAR registration was completed for 2014. Please provide a copy of your confirmation number to determine whether you are eligible for 2014. The deadline to submit proof is July 15, 2014.

Enclosed is an original application that **must** be returned to the Assessor's Office prior to March 1, 2015, to receive the Basic STAR in 2015.

If you have any questions, please contact the Assessor's office at 315-638-0839.

Sincerely,

Theresa Golden, IAO Assessor

Item A,

TOWN OF LYSANDER

Highway Department

Gene Dinsmore
Highway Superintendent
Tel: (315) 635-5551

8220 Loop Road Baldwinsville, NY 13027 Fax: (315)635-5608

Cindy Rahrle Administrator Tel: (315) 635-5551

MEMO

June 17, 2014

To: Supervisor John Salisbury and the Lysander Town Board

From: Gene Dinsmore, Highway Superintendent

Subject: Rt. 48 CSX Crossing

The NYSDOT Planning and Program Management office has requested a favorable letter from us so they can declare the RT 48 CSX crossing exempt. This will allow the HAZMAT vehicles and school busses to pass without stopping. The rail line has been out of service since the Fulton Birds-Eye plant closed over a year ago and CSX has no potential customers on the horizon. The city of Fulton already did this where the line crosses 481 at the old Nestle plant – see attachment.

Accordingly, please resolve to authorize the Supervisor to write and send the appropriate letter to Mr. Dan Petrella at NYSDOT Region 3.

Thank you,

Gene Dinsmore Highway Superintendent



CITY OF FULTON POLICE DEPARTMENT

MUNICIPAL BUILDING
141 SOUTH FIRST STREET
FULTON, NEW YORK 13069-1768
EMERGENCY: DIAL 911
NON-EMERGENCY: 598-2111
ADMINISTRATION: (315) 598-4504
www.fultonpd.com



THOMAS V. ABELGORE DEPUTY CHIEF

April 12, 2011

Dan Petrella New York State DOT 333 E. Washington St. Syracuse, NY 13202

Mr. Petrella,

I am writing to request a study be done by the New York State Department of Transportation to explore the possibility of an exemption for the railroad crossing on State Route 481 near Nestle Avenue in the City of Fulton. The railroad tracks at this crossing are out of service. Currently vehicles that are required to stop at railroad crossing continue to do so at this crossing. The location of the crossing is near a curve in the roadway and there is somewhat of a limited sight distance when traveling southbound. I feel if vehicles were no longer required to stop at this crossing it would make the area safer by lessening the possibility rear end accidents there.

Thank you for your consideration in this matter. Please contact me at (315) 592-3464 with any questions.

Sincerely,

Lt. Jason R. Delano

City of Fulton Police Traffic Division

TO THE TOWN OF LYSANDER!

Pursuant to and in compliance with your invitation for Quotes and the information for Contractors relating thereto, the undersigned hereby offers to furnish all labor and materials necessary or proper for items required by and in strict accordance with the applicable provisions of all Contract Documents for the following prices

<u>Item</u>

| 1. Soffit Installation for the Lysander Town Hall for the Sun | nmer of 2014 | |
|---|------------------------|---------|
| Ten Thousand Freehundred | 10,500 \$ | 00 |
| | (Dollars) | (Cents) |
| (Price Written in Words) | (Price Written in Figu | res) |

Contractor Contact Information:

Name: Christopher D. Zimmernam Organill Address: C/ Morth Fulton st. Homes NY 13077 Phone Number: (315) 525-3526

NON-COLLUSION BIDDING CERTIFICATE

- (a) By submission of this quote, each person or corporation and each person signing on behalf of any quote certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any other competitor; and
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made by the bidder or will be made to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

| Signature | Title |
|--|---|
| In Stopher D. Emmaner Clamps of Firm/Company/Corp. | Opposed (315) 525-3526 Area Code and Telephone Number |
| | |
| 1 North Fulton st. | 6/20/14 |

City, State, Zip Code

TO THE TOWN OF LYSANDER:

Pursuant to and in compliance with your invitation for Quotes and the information for Contractors relating thereto, the undersigned hereby offers to furnish all labor and materials necessary or proper for items required by and in strict accordance with the applicable provisions of all Contract Documents for the following price:

<u>ltem</u>

1. Soffit Installation for the Lysander Town Hall for the Summer of 2014

| Seventeen Thousand Five Hundred | 17,500 | .00 |
|--|-----------|---------|
| | (Dollars) | (Cents) |
| (Price Written in Words) (Price Written in | | igures) |

Contractor Contact Information:

Name:

JP Schalk

Address:

6801 Myers Road

East Syracuse, NY 13057

Phone Number: 315-437-3308

NON-COLLUSION BIDDING CERTIFICATE

- (a) By submission of this quote, each person or corporation and each person signing on behalf of any quote certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any other competitor; and
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made by the bidder or will be made to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

| The state of the s | Vice President |
|--|--------------------------------|
| Signature | Title |
| | |
| Edward Schalk and Son Inc | 315-437-3308 |
| Name of Firm/Company/Corp. | Area Code and Telephone Number |
| · | |
| 6801 Myers Road | 6-20-2014 |
| itreet Address | Date |
| | |
| East Syracuse, NY 13057 | |
| ity, State, Zip Code | |

TO THE TOWN OF LYSANDER:

Pursuant to and in compliance with your invitation for Quotes and the information for Contractors relating thereto, the undersigned hereby offers to furnish all lapor and materials necessary or proper for items required by and in strict accordance with the applicable provisions of all Contract Documents for the following price:

<u>ltem</u>

1. Soffit Installation for the Lysander Town Hall for the Summer of 2014

Wineteen Thousand Three theodocal Seventy (Price Written in Words)

19,370 (Dollars) (Cents) (Price Written in Figures)

Contractor Contact Information:

Name:

Address:

Tran Frest Reccot Forst 7466 Meadowbrook On Buldwarentle ay

Phone Number:

(315) 345-888 (

City, State, Zip Code

NON-COLLUSION BIDDING CERTIFICATE

- (a) By submission of this quote, each person or corporation and each person signing on behalf of any quote certifies, and in the case of a joint bic, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any other competitor; and
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made by the bidder or will be made to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

| Signature M. Les | Title Title |
|-------------------------------------|--|
| Ricco of Froblompany/Corp. | (315) 345 888/ (315) 622-0747 Area Code and Telephone Number |
| 7466 Meduebrak Sr Street Address | 7-11-14 Date |
| 1.00 do 116 13 | |

TO THE TOWN OF LYSANDER

Pursuant to and in compliance with your invitation for Quotes and the information for Contractors relating thereto, the undersigned hereby offers to furnish all labor and materials necessary or proper for Items required by and in strict accordance with the applicable provisions of all Contract Documents for the following price:

<u>Item</u>

| Soffit Installation for the Lysander | own Hall for the Summer of 2014 | |
|--|---------------------------------|--------------------|
| Twenty two thousand four hundred sixty the | E ado - 0/2 2246 | <u> 3 00 </u> |
| **** | (Dollars) | (Cents) |
| (Price Written in Words) | (Price W | ritten in Figures) |

Contractor Contact Information: UPSTATE CONSTRUCTION SERVICES INC.

Name: MAT LANDO

Address: 6057 CORPORATE DR.
EAST SURACUSE, MY 13057

Phone Number: 315 - 437 - 9144

NON-COLLUSION BIDDING CERTIFICATE

- (a) By submission of this quote, each person or corporation and each person signing on behalf of any quote certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any other competitor; and
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made by the bidder or will be made to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

| Signature | Title |
|-----------------------------------|--------------------------------|
| OPSTATE CONSTRUCTION SERVICES INC | 315- 437- 9144 |
| Name of Firm/Company/Corp. | Area Code and Telephone Number |
| 10057 Collocate De Street Address | 기억 (년 Date |

EAST SURACOSE, NY 13051 City, State, Zip Code

TOWN OF LYSANDER REQUIREMENTS FOR SPEAKING AT TOWN BOARD PUBLIC MEETINGS (WORK SESSIONS ARE NOT INCLUDED)

CITIZENS COMMENTS ON AGENDA ITEMS

- WAIT TO BE RECOGNIZED BY THE SUPERVISOR
- GO TO THE MICROPHONE, STATE YOUR NAME AND ADDRESS
- DIRECT YOUR QUESTION TO THE SUPERVISOR
- QUESTION MUST RELATE TO AN AGENDA ITEM FOR THE MEETING IN SESSION
- DO NOT INTERACT WITH THE ASSEMBLY

RECOGNITION OF CITIZENS

- WAIT TO BE RECOGNIZED BY THE SUPERVISOR
- GO TO THE MICROPHONE, STATE YOUR NAME AND ADDRESS
- DIRECT YOUR QUESTION OR COMMENT TO THE SUPERVISOR
- DO NOT INTERACT WITH THE ASSEMBLY
- THE TIME LIMIT IS THREE (3) MINUTES FOR EACH CITIZEN



200 NORTHERN CONCOURSE P.O. BOX 4949 SYRACUSE, NY 13221-4949

PHONE:

(315) 455-7061

FAX:

(315) 455-8510

Central New York's Water Authority

www.ocwa.org

June 30, 2014

RECEIVED

JUL 0 1 2014

SUPERVISOR'S OFFICE TOWN OF LYSANDER

Mr. John Salisbury, Supervisor Town of Lysander 8220 Loop Road Baldwinsville, NY 13027

RE:

OCWA Project No. 9003713 Install Two (2) Hydrants

Timber Banks, Sec. 3 & YMCA

Town of Lysander

Dear Mr. Salisbury:

Enclosed please find Map File No. 1774, sheet 10, showing two (2) proposed hydrants in the existing Cold Springs Water Supply District for your review.

If the above hydrant meets with your approval, we request that the Town Board duly approve it. Sign and insert date on the enclosed three (3) Applications for Fire Hydrants. Return two (2) copies to our office and retain one copy for your files.

The Developer, Pooler Enterprises, Inc., will pay for the hydrant installations in conjunction with the 12" Water Main Extension. The Town will be notified when the hydrants are in service, and then will be billed the annual hydrant maintenance rate, which is currently \$61.61 per hydrant per annum.

Thank you for your attention to this matter.

Very truly yours,

Patrick Sherlock

Water Systems Construction Engineer

PS:sa

Enc.

Accounting pc:

Project # 9003713

M.F. 1774, sheet 10

3 Applications for Fire Hydrant

Billing Symbol - GOMR

OCWA

APPLICATION FOR FIRE HYDRANTS

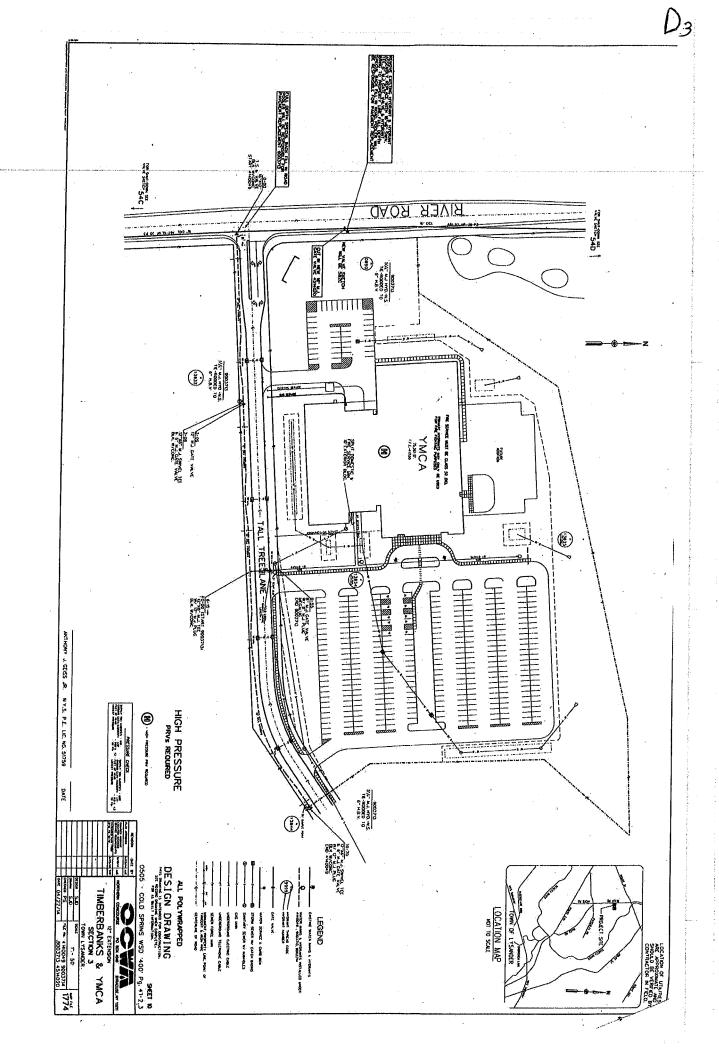
Project No. 9003713

| Name of Municipality: | Town of Lygondor | |
|--|--------------------------------|----------------------------------|
| | | |
| Billing Address: | 8220 Loop Road, Baldwinsvi | lle, NY 13027 |
| Billing Name (Indicate District, if appli | icable): | |
| WD/WSD CODE # | Cold Springs WSD, O505 | |
| Date Resolution Approved by Municip | oal Board: | |
| • | | |
| LOCATION OF HYDRANTS: | | |
| 1. Hydrant #13833 – 300' east from | River Road | |
| 2. Hydrant #13844 – Tall Tree Lane | | lot entrance & YMCA |
| | , | |
| | | |
| | | |
| Application is hereby made to OCWA service at the property locations as lis | | n order to provide fire hydrant |
| It is understood and agreed that fire h with Customer Rules of OCWA as no or amendments thereof, which may be | w on file at OCWA's office and | d any modifications, alterations |
| It is understood and agreed that failure of the Applicant to give prompt written notice to have the fire hydrant service discontinued will make the Applicant liable for all charges until the time of written notification. | | |
| | Type name: | ; |
| • | Sign name: | |
| | Title: | Date: |
| • | | |

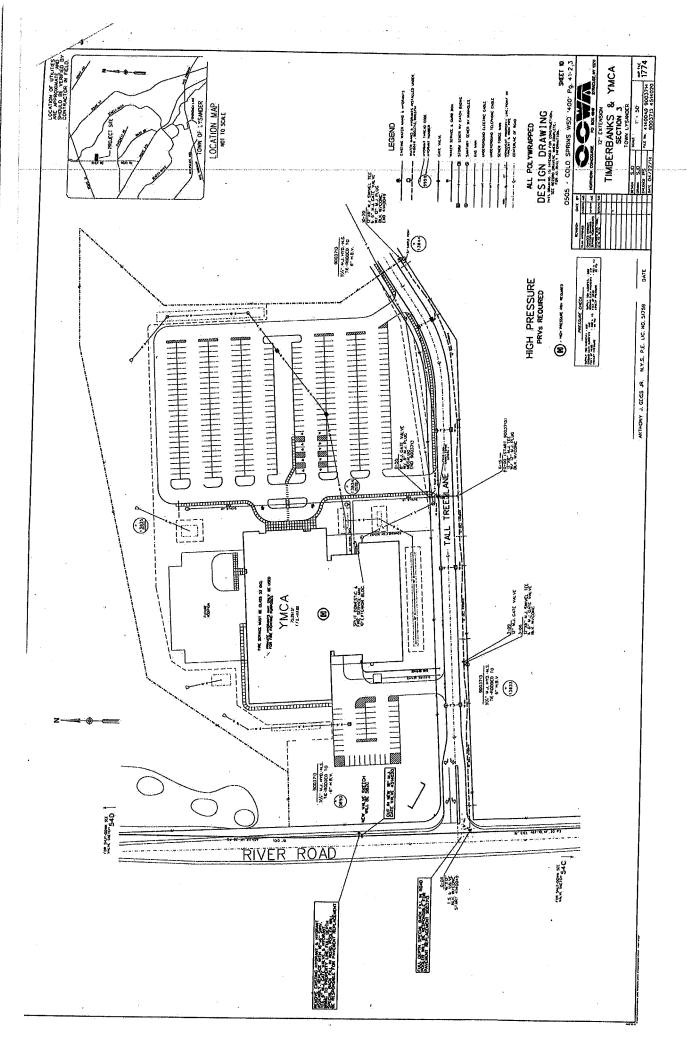
Sign 2 forms

Distribution:

M signed copy Municipality retains 2 signed copies OCWA Business Office Engineering Project File



| | Permit Issued Unde | er Section 149 of the Highway Law |
|--|--|--|
| | copy OCWA | Project No 4140049 |
| | | f Highways of the Town of Lysander, County of Onondaga, upon the |
| | | UNTY WATER AUTHORITY, dated on the day of |
| | | m/her, as provided by Section 149 of the Highway Law, hereby grants |
| permission to sai | d applicant to install 1,070'c | of 12" DICL water main at Timber Banks, Sec. 3 & YMCA, Town of |
| Lysander, as sho | wn on the attached map enti | tled: 12" Ext., Timber Banks, Sec. 3 & YMCA, Town of Lysander. |
| Map file #1774, | Sheet 10, dated 4/22/14, with | plan-approved date of 6/25/14. |
| Note: Pooler Ent | terprises, Developer, will be | responsible for pavement and cold patch placement. |
| | | - ** |
| 1. The work aut 2. The applicant bounds of the may accrue to make any refailure of the the applicant pipes, hydran 3. The drainage to interrupt of highway left 4. That such drain way to in trench which disturbed. U was performe 5. It is agreed be or drainage of and their app Superintende 6. The said Toy contained her have been pla 7. If the road u thereafter impossible the State Sup 8. The undersigns. | at is to keep in good repair are highway under terms of the protect of the protect applicant to make such repairs and such expense shall be a atts and appurtenances. It is to keep in good repair and such expense shall be a atts and appurtenances. It is to the protect of the | be performed in a manner satisfactory to the Town Superintendent. All pipes, hydrants or appurtenances which may be placed within the his permit and is to save the Town harmless from all damages which the highway, and upon notice by the Town Superintendent, agrees to be be too and preservation of the highway; and further agrees that upon hirs, they may be made by the Town Superintendent at the expense of prior lien upon the land benefited by the use of the highway for such purtenances which are laid under this permit shall be so placed as not upon the highway; and the earth removed must be replaced, and the didition as before the work was performed. must be placed at least four (4) feet below and in such a manner as in shoulders or drainage ditches of the highway and that portion of the shall be bored or pipe-driven and in no case shall the pavement be ork, the highway shall be left in as good condition as before the work he Town Superintendent. They or disturbance of the pavement portion of the highway, its shoulders eafter by reason of the laying of said drainage, sewer or water pipes by and at the expense of the applicant to the satisfaction of the Town on the failure of the applicant to comply with any of the conditions remove any pipes or hydrants, or other appurtenances, which may |
| liability there | of. | 41 0 11 |
| Dated this | <u>1.) </u> | Dero Dissense |
| | N 2014) | Town Superintendent |
| I hereby agree to | conform to the conditions co | ONONDAGA COUNTY WATER AUTHORITY Patrick Sherlock, P.E., Engineering Manager |
| The undersigned, grant of the foreg | members of the Town Board | of the Town of, hereby consent to the |
| Dated this |) | Supervisor |
| |) | 1 |
| Day OI | <u></u> | |
| | |) Justices of |
| | |) the Peace |
| | |) |
| Dated this |) | |
| | | • |
| Day of |) | County Superintendent |



LYSANDER PARKS AND RECREATION

8220 Loop Rd.

Baldwinsville, New York 13027 Office: (315) 635-5999 Fax: (315) 635-1619



ANN SMILEY
Director

TONY BURKINSHAW Recreation Supervisor

To:

Lysander Town Board

From:

Ann Smiley, Director

Date:

July 10, 2014

It is with pleasure and sadness that I submit my letter of resignation from my position as Parks & Recreation Director effective August 21, 2014. The pleasure is because of my excitement of moving on to the next phase of my life and the sadness is because overall it has been a wonderful 23 years (1991 – 2014). I have appreciated the support I have received over the years as the park and programs have grown, and thank you for that. I would particularly like to thank John Salisbury for his support, Tony Burkinshaw for his unending enthusiasm, creativity and energy, and David Rahrle for being a source of wisdom and a great sounding board. I also would like to thank the Parks & Recreation Commission for their continued support of our department, in particular Bob Ellis - the Chairman.

Please let me know what I can do to help you with a replacement during what is a very busy time in our office.

Again, my thanks.

Daniel Boccardo

From:

Michael Samoraj <michaelsamoraj@yahoo.com>

Sent:

Thursday, June 12, 2014 10:09 PM

To:

John Salisbury; Michelle Samoraj; michelle samoraj

Subject:

Request for usage of Town of Lysander Office property for Saturday Sept 13th

John,

Per our conversation, I am formally requesting usage of the property at 8220 Loop Rd on morning of Saturday, September 13th, 2014 for a road running event to benefit the Upstate Cancer Center and other related Cancer organizations. The event will be called the RBC e-Race Cancer Run for the benefit of Upstate Cancer Center and would be held the day before and in-conjunction with the Lysander Fall Festravaganza (Sept 14, 2014). The event will include a Kids Fun Run, 5k and a 1/2 marathon. All race starts and finishes will be at the property. The 5k and 1/2 marathon (13.1 miles) will be certified events taking place on town of Lysander roads. The Kids Fun Run will be no more than 1 mile in distance, course yet to be determined.

I have contacted the Sheriff Dept and will work with them to be certain that the course(s) are safe and

properly marked.

I would request usage of the bathroom on the east side of the Town of Lysander Bldg but will also have at least 2 porta potty's stationed on the premises. After the conclusion of race(s) I would have live entertainment (a band) and vendor stations (related to the race). I am also considering having a chicken BBQ at the conclusion of the race(s) that would first be offered to the local Fire Depts as a fund raising event for them.

I have experience coordinating events as well as actual race experience both as a former participant and also as an 8 year member of the Baldwinsville Kiwanis (Kiwanis Turkey Day Race). Through Willow Health and Wellness we have a relationship with Fleet Feet, a sponsor of many area running events. RBC (Royal Bank of Canada) is a creditable sponsor that will allow the event to succeed even its first year. Other sponsors included Kinney Drugs and AT&T. I will acquire others as I move the process forward.

I formally request that this matter be submitted to the Board of Trustees for their and your consideration. I will be than willing to come before the next Board of Trustee work sessions to discuss this request and the event in greater detail.

This event along with the Fall Festravaganza the following day will make for an exciting weekend for the entire town and will benefit the many that will be involved in making this a great success. Please confirm receipt of this email.

Thanks John,

Mike Samoraj

TOWN OF LYSANDER MEMORANDUM

To:

Supervisor Salisbury and the Lysander Town Board

From:

Gene Dinsmore, Highway Superintendent

Subject:

Surplus Swenson Sander

Date:

July 11, 2014

Auctions International has brought us a \$2850.00 bid for the sander from Truck 10 which we have no further need for. I recommend that you approve this sale at Monday's meeting rather than risk withdrawal of the offer. Truck 10 and the Swenson sander were replaced by Truck 29 which we received this year. The truck itself needs to be re-bid to correct an error that they made in the description.

Thank you,

Gene Dinsmore