

Data Collector

Town of Lysander

Assessor's Office

Full Time 35 hours per week

Duties to include

Gathering data on buildings and other real property via field inspections

Uses tape measure to determine square footage

Requests entry into property to collect property inventory as required

Reviews yard area for additional improvements

Makes corrections to paper records as needed

Prepares rough sketch of property and structures pursuant to measurements taken

May visit construction sites to take measurements and collect data

Maintains and enters data as directed by the Assessor

Salary per union contract

Appointment is provisional and subject to Civil Service rules

Residency preference

Send resume to:

Assessor

Town of Lysander

8220 Loop Road

Baldwinsville, NY 13027

Or by email to

assessor@townoflysander.org

Deadline to apply

Thursday February 29, 2024