

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
Thursday, May 18, 2023
Work Session 5:30 PM Auditorium
Regular Meeting 6:30 PM - Auditorium**

AGENDA

Work Session:

Melvin Farm (Wicks)
Greenleaf Drive Right of Way (Wicks)
Release of Easement S. Ivy Trail (Rivizzigno)
CHIPS Reimbursement (Svitak)
Millings Policy (Svitak)
Cold Springs Sewer Study (Yager)

Regular Meeting:

- 1. CALL TO ORDER**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. ADOPTION OF MINUTES: May 4, 2023**
 - 4. PUBLIC HEARING: LETTER OF INTENT/MELVIN FARM**
 - 5. CITIZENS COMMENTS (COMMENTS REGARDING AGENDA ITEMS ONLY)**
 - 6. TOWN BOARD COMMENTS**
 - 7. SUPERVISOR'S COMMENTS**
 - 8. DEPARTMENT HEAD REPORTS (Engineer's Report: MS4)**
 - 9. REGULAR AGENDA ITEMS**
- A. Motion made by _____ seconded by _____** to form the Mills Road Water District, under New York State Town Law Section 12A, Special District Formation, by order of the Town Board. A mandatory referendum shall be voted upon on Wednesday, July 19, 2023, from 2:00 PM to 6:00 PM in the Town Clerk's Office, 8220 Loop Road. This resolution shall authorize the Town Clerk to submit the required documents as per Town Law Section 194 Article 12, to the New York State Department of Audit and Control.
- B. Motion made by _____ seconded by _____** to authorize the release a portion of an easement at 1677 S. Ivy Trail.
- C. Motion made by _____ seconded by _____** to set the punch list securities for the Collington Pointe East Phase II (AKA Copper River) development at \$76,000.00 as recommended by the Town's Engineering Consultant.
- D. Motion made by _____ seconded by _____** to set the maintenance guarantee for the roadway and utilities included in the Collington Pointe East Phase II (AKA Copper River) development at \$109,250.00 25% of the project value as estimated by the Town's Consulting Engineer.

- E. Motion made by _____ seconded by _____** to accept dedication of the roads and utilities included in the Collington Pointe East Phase II subdivision. Roads included in this resolution that the Town will maintain from this date forward include the following:

Street: Stoney Pond Way
 Length: 0.235 miles
 From: Chillingham Way
 To: Chillingham Way

- F. Motion made by _____ seconded by _____** to set the punch list securities for the Timber Banks Section 3 Phase 5 & 6 development at \$126,300.00 as recommended by the Town's Engineering Consultant.
- G. Motion made by _____ seconded by _____** to set the maintenance guarantee for the roadway and utilities included in the Timber Banks Section 3 Phase 5 & 6 development at \$190,758.00 25% of the project value as estimated by the Town's Consulting Engineer.
- H. Motion made by _____ seconded by _____** to approve the following final Budget Modifications for 2022 as submitted by the Town Comptroller:
- Street Lighting Fund/Part Town/General Fund
- I. Motion made by _____ seconded by _____** to appoint Allison Starr to the position of Part-Time Deputy Clerk, as needed, in the Town Clerk's office with an hourly rate of \$18.70 not to exceed 20 hours per week effective May 19, 2023.
- J. Motion made by _____ seconded by _____** to appoint Leslie Cartier to the title of Summer Aide as instructor of GEMS+ Summer Camp at an hourly rate of \$46.00 per hour.
- K. Motion made by _____ seconded by _____** to appoint Rani Dotterer to the title of Summer Aide as instructor of GEMS+ Summer Camp at an hourly rate of \$46.00 per hour.
- L. Motion made by _____ seconded by _____** to approve summer hours for Lysander Town Hall – 8:30 AM to 4:00 PM, Monday through Friday. The Town Clerk's Office hours will remain 9:00 AM to 4:30 PM. Summer hours will commence Tuesday, May 30, 2023 and end September 4, 2023.

10. EXECUTIVE SESSION (if needed)

11. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question and answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to act in a professional manner at all times.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.