

A Town Board Meeting was held on December 18, 2025, at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT:

Kevin Rode, Supervisor
Jeffrey Kudarauskas, Councilor
Peter Moore, Councilor
Robert Geraci, Councilor

MEMBERS ABSENT: None

Supervisor Rode called the meeting to order at 6:30 PM with a pledge to the Flag.

OTHERS PRESENT: Dina Falcone, Town Clerk, David Herkola, Town Attorney, Al Yager, Town Engineer, Danny Parrish, HW Superintendent, and several guests and residents.

During work session, Executive Session was called regarding Pending litigation and employment history of particular person relating to appointment, promotion, demotion, discipline, or removal. It was entered into at 5:37 PM by Councilor Moore and Councilor Kudarauskas and ended at 6:25 PM with motions by Councilor Kudarauskas and Councilor Moore.

ADOPTION OF DECEMBER 4, 2025 MEETING MINUTES

RES#231/2025

Motion made by Councilor Moore seconded by Councilor Kudarauskas to adopt the December 4, 2025 Town Board meeting minutes.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

All ayes, motion carried.

MOTION TO OPEN THE PUBLIC HEARING TO CONSIDER ADOPTION OF A LOCAL LAW AMENDING CHAPTER 295 – STOP SIGNS/TIMBER BANKS

RES#232/2025

Motion made by Councilor Geraci seconded by Councilor Kudarauskas to open the public hearing regarding STOP signs in Timber Banks at 6:31 PM.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

All ayes, motion carried.

Supervisor Rode noted that this concern stemmed from residents in the Timber Banks HOA who are concerned about the speed of construction vehicles and the safety of those living in the area with current construction of the new development. One resident spoke in favor of the STOP signs noting that perhaps they will help slow down the construction vehicles.

MOTION TO CLOSE THE PUBLIC HEARING TO CONSIDER ADOPTION OF A LOCAL LAW AMENDING CHAPTER 295 – STOP SIGNS/TIMBER BANKS

RES#233/2025

Hearing all comments, motion made by Councilor Moore seconded by Councilor Kudarauskas to close the public hearing regarding STOP signs in Timber Banks at 6:34 PM.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

All ayes, motion carried.

Supervisor and Department Head Reports

Supervisor Rode reported on a meeting held for residents of the West Phoenix Sewer District. He noted that attendance was limited; however, he was able to communicate with several residents via email regarding the sewer rate increase.

Supervisor Rode read a letter of commendation recognizing Councilor Geraci for his service to the Town of Lysander. Councilor Geraci briefly addressed the Board regarding his time in office. He was also recognized by former Town Supervisor Joe Saraceni, who spoke about Councilor Geraci's accomplishments, his dedication to the Town of Lysander, and his commitment to public service over the years. Members of the Town Board also expressed their appreciation and thanked Councilor Geraci for his service.

Town Clerk Dina Falcone provided an update regarding the Tax Warrant, which is scheduled to be issued on December 29, at which time tax collection will begin. She also reviewed the resolution establishing a policy requiring exact change due to the current coinage issue. Additionally, she advised that tax collection hours will be 9:00 AM to 4:30 PM, Monday through Friday, excluding holidays. A secure drop box is available at the front entrance of Town Hall for residents to submit tax payments.

Assessor's Report by Theresa Golden:

Senior Citizen exemption renewals are currently being accepted and processed as time permits. To date, 175 Senior Citizen exemption renewal applications have not yet been received. A second reminder postcard will be mailed in January. Renewal applications for Agricultural, Non-Profit, Firefighter, and Clergy exemptions have been distributed. The deadline for all exemption applications is March 1, 2026.

The Assessor attended the New York State Assessors' Association Conference during the week of October 6, earning 12 continuing education credits. The conference set a post-COVID attendance record, with nearly 250 individuals attending in person. Courses attended included: Association of Towns "Beyond the Roll" (a comprehensive review of the Assessor's role), Inventory and Cost Valuation of Communication Towers, Legal and Valuation Challenges in Property Tax Assessment, Administration of Agricultural Land Assessments, Sales Chasing, and updates from the New York State Office of Real Property Tax Services.

The Assessment Clerk resigned to accept the position of Deputy Town Clerk/Receiver of Taxes. A full-time Information Aide has been hired as a new entry-level addition to the Assessor's Office.

In Van Buren, the newly hired Assessment Clerk has taken and successfully passed the Assessment Clerk civil service examination. The position has been approved by the County and is no longer provisional. The Assessor's Continuing Education Status Report is attached. All continuing education requirements have been satisfied through September 30, 2026, and ethics recertification requirements have been met for the current term of office.

Agenda Items

**MOTION TO ADOPT A LOCAL
LAW AMENDING CHAPTER 295 – STOP SIGNS/TIMBER BANKS**

RES#234/2025

Motion made by Councilor Geraci seconded by Councilor Moore to adopt a local law amending Chapter 295 entitled "Vehicles and Traffic" relative to the installation of two traffic "STOP" signs on Tall Tree Lane, at the intersection of Forest Ridge for traffic travelling east and west on Tall Tree Lane, and two traffic "STOP" signs on Tall Tree Lane at Sedge Grass Road at the westernmost intersection for traffic travelling east and west.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

**MOTION TO HOLD A SECOND PUBLIC HEARING REGARDING
THE FORMATION OF THE COLD SPRINGS SEWER DISTRICT NO. 1**

RES#235/2025

Motion made by Councilor Kudarauskas seconded by Councilor Moore to hold a second public hearing on Thursday, January 15, 2025, at 6:30 PM in the Auditorium at the Town of Lysander, 8220 Loop Road, Baldwinsville, NY, regarding the formation of the Cold Springs Sewer District No. 1, in compliance with New York State Comptroller requirements per Article 12A of Town Law. This motion shall authorize the Town Clerk to advertise for same.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO APPROVE A POLICY OF THE RECEIVER OF TAXES: EXACT CHANGE

RES#236/2025

Motion made by Councilor Geraci seconded by Councilor Kudarauskas to approve a policy of the Receiver of Taxes requiring that all in-person tax payments made in cash be submitted in exact change, due to the limited availability of coinage. This policy shall apply only to cash transactions and shall not affect payments made by check.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO ACCEPT THE COURT AUDIT REPORT FOR 2024

RES#237/2025

Motion made by Councilor Moore seconded by Councilor Kudarauskas to accept the Audit Report of the Town Court records for the fiscal year ending December 31, 2024 as presented by the Town Comptroller.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO APPOINT THERESE PEARCE AS COURT CLERK

RES#238/2025

Motion made by Councilor Geraci seconded by Councilor Kudarauskas to appoint Therese Pearce to the position of part-time Court Clerk as per the union contract.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO INCREASE FUND BALANCE FOR NINJA COURSE PROJECT

RES#239/2025

Motion made by Councilor Moore seconded by Councilor Geraci to increase the A0-00914-000 Fund Balance Assigned Appropriated in the amount of \$189,371.06. This will come from A0-00917-000 Unassigned Fund Balance to cover the expenditure for the reimbursement grant for the Ninja Course Parks Project. Revenue will offset the expense and go back into the fund balance at year end.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO APPROVE THE TRANSFER OF “B” FUND BALANCE

RES#240/2025

Motion made by Councilor Geraci seconded by Councilor Kudarauskas to approve the transfer of (B) Fund Balance-Assigned Appropriated (B0-00914-000) in the amount of \$36,853.89. This will be transferred from (B0-00917-000) - Fund Balance-Unassigned. It will be used to cover the expenditure for unexpected litigation.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

MOTION TO APPROVE 2025 TOWN BUDGET MODIFICATIONS

RES#241/2025

Motion made by Councilor Moore seconded by Councilor Kudarauskas to approve the 2025 Town Budget modifications as presented.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

ADJOURNMENT

Motion made by Councilor Moore seconded by Councilor Kudarauskas to adjourn the Town Board meeting at 7:41 PM.

Supervisor Rode Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye

All ayes, motion carried.

This is a true and complete recording
of the action taken at this meeting.

Dina Falcone, Town Clerk