

Lysander Parks & Recreation Program Terms & Conditions

By registering for a Lysander Parks & Recreation program, the participant or the parent/legal guardian of the participant agrees to the following Terms & Conditions. These terms are designed to ensure a safe, respectful, and organized environment for all participants.

1. Program Location and Contact Information

- 1.1. Unless otherwise specified, all programs are held at **Lysander Park**, located at **8439 Smokey Hollow Road, Baldwinsville, NY 13027**.
 - 1.2. For questions or concerns about programming, contact Lysander Parks & Recreation:
 - **Email:** programs@townoflysander.org
 - **Phone:** (315) 635-5999 ext. 2
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2. Registration and Payment

- 2.1. Advance registration is required for most programs, including free programs. Unless otherwise specified, walk-in participation is not permitted.
 - 2.2. Registration may be completed online via the Town of Lysander website or in person at **Lysander Town Hall**, 8220 Loop Road, Baldwinsville, NY.
 - 2.3. **For fee-based programs**, payment must be submitted via **MuniciPay**. Acceptable payment methods include credit card and e-check. Cash is not accepted. A **service fee of 2.65% or a \$3.00 minimum** will apply.
 - 2.4. For some programs, especially ones that are a collaboration between the Town of Lysander and an Independent Contractor, registration and payment processes may be different. If you are not sure, contact Lysander Parks and Recreation.
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 - **Phone:** (315) 635-5999 ext. 2
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3. Refund Policy

- 3.1. A full refund, minus the processing and service fees, will be granted if requested at least **four (4) weeks** before the program registration deadline.
 - 3.2. A 50% refund, minus the processing and service fees, will be granted if requested **two (2) weeks** before the registration deadline.
 - 3.3. No refunds will be granted less than two (2) weeks before the registration deadline, regardless of circumstances.
 - 3.4. Refunds will not be issued for weather-related cancellations unless a scheduled rain date is also canceled.
 - 3.5. For programs that are a collaboration between the Town of Lysander and an Independent Contractor, the refund policy and process may be different. If you are not sure or have any questions, contact Lysander Parks and Recreation.
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 - **Phone:** (315) 635-5999 ext. 2
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4. Communication and Notifications

- 4.1. Participants will receive a confirmation email no later than **five business days** after registration.
 - 4.2. Email is the primary method of communication for program updates, cancellations, and schedule changes. Participants or parents/guardians of the participant are responsible for checking email regularly.
 - 4.3. In the event of cancellation due to weather or other conditions, an email will be sent. If applicable, a rain date will be communicated.
 - 4.4. For any concerns regarding communications and notifications, contact Lysander Parks & Recreation:
 - **Email:** programs@townoflysander.org
 - **Phone:** (315) 635-5999 ext. 2
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5. Dress Code and Personal Belongings

- 5.1. Unless otherwise stated, it is typically suggested that participants wear **comfortable, weather appropriate attire**.
 - 5.2. It is the responsibility of the participant or parent/guardian of the participant to ensure attire is appropriate for the weather and programming.
 - 5.3. It is the responsibility of the participant or the parent/guardian of the participant to bring the following suggested items:
 - **A non-glass water bottle**
 - **Sunscreen**, applied prior to arrival
 - **Hat** and/or **sunglasses** for sun protection
 - Weather appropriate clothing items (hat, gloves, coat, boots, rain jacket, etc.)
 - 5.4. The Town of Lysander is **not liable** for any lost, stolen, or damaged personal items.
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6. Health and Medical Conditions

- 6.1. It is the responsibility of the participant or parent/guardian of the participant to determine if they are feeling well enough to participate. If unsure, consult a doctor.
 - 6.2. If you suffer illness or injury during the program, seek medical attention.
 - 6.3. If you have any concerns or questions regarding accommodation, please contact Lysander Parks and Recreation.
 - **Email:** programs@townoflysander.org
 - **Phone:** (315) 635-5999 ext. 2
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7. Emergencies and First Aid

- 7.1. Minor injuries will be addressed with basic first aid. Parents will be notified as appropriate.
 - 7.2. In the event of a serious injury or medical emergency, **emergency services (911)** will be contacted immediately, and the parent/guardian will be notified.
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8. Participant Code of Conduct

- 8.1. All participants are expected to:
 - Show **respect** to themselves, peers, staff, and program property

- Follow all staff instructions
 - Participate to the best of their ability
 - Use appropriate and respectful language
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9. Photo Release

- 9.1. By enrolling in a Lysander Parks & Recreation program, the participant or the parent/legal guardian of the participant grants permission for the Town of Lysander to photograph or record the participant during program activities.
 - 9.2. Photos or videos **may be used** in promotional materials, including but not limited to brochures, flyers, social media, and the Town website.
 - 9.3. No identifying information (e.g., names) will be included without explicit written consent.
 - 9.4. If you choose not to provide a photo release, please provide a written request to the Town of Lysander Parks and Recreation Department.
 - 9.5. For any concerns regarding the photo release, contact Lysander Parks & Recreation:
 - **Email:** programs@townoflysander.org
 - **Phone:** (315) 635-5999 ext. 2
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10. Assumption of Risk & Liability Waiver

- 10.1. Participation in recreational programs involves inherent risks. By registering, the participant or the parent/legal guardian of the participant **acknowledges these risks** and voluntarily assumes full responsibility for the participant's safety and well-being.
 - 10.2. The Town of Lysander and its **staff are not liable** for any injury, loss, or damage arising from participation, including but not limited to accidents, negligence, or equipment failure.
 - 10.3. In case of emergency, the participant or parent/legal guardian of the participant **authorizes program staff** to obtain necessary medical treatment and agrees to **assume financial responsibility** for such treatment.
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11. Acceptance of Terms

By completing registration, the participant or parent/legal guardian of the participant acknowledges that they have read, understood, and agreed to these Terms & Conditions and that they will comply with all policies outlined herein.

- 11.1. *Liability Waiver and Release* By registering for and/or participating in any Town of Lysander Parks & Recreation program (the "Activity"), I, the undersigned participant or the parent/legal guardian of the named participant, acknowledge and accept the inherent risks of injury associated with such activities. In consideration of being permitted to participate, I hereby voluntarily and knowingly release, waive, and discharge the Town of Lysander (8220 Loop Road, Baldwinsville, NY 13027), its employees, agents, volunteers, successors, and assigns ("Releasees") from any and all claims, liabilities, or causes of action, whether arising in law or equity, including but not limited to those based on negligence, contract, or tort, for any physical or psychological injury or loss I or the participant may suffer in connection with the Activity. This release applies to myself, my heirs, executors, administrators, assigns, and personal representatives. I confirm that I have read, understood, and agree to these terms, either by signing below or through electronic acknowledgment upon registration and payment.