

**INTERMUNICIPAL AGREEMENT REGARDING SHARED SERVICES OF
A VETERAN OUTREACH COORDINATOR**

THIS AGREEMENT, made and entered into ____ day of _____ 2025, between the TOWN OF VAN BUREN, a municipal corporation of the State of New York, with offices located at 7575 Van Buren Road, Baldwinsville, New York 13027 (“Van Buren”) and the TOWN OF LYSANDER, a municipal corporation of the State of New York, with offices located at 8220 Loop Road, Baldwinsville, New York 13027 (“Lysander”) (collectively “Towns” or “parties”).

WITNESSETH:

WHEREAS, Van Buren and Lysander have determined that they share a need for a Veteran Outreach Coordinator (“Coordinator”); and

WHEREAS, Van Buren and Lysander, pursuant to the provisions of General Municipal Law Section 119-O regarding mutual sharing plans, desire to share the benefits and costs of a Coordinator; and

WHEREAS, this Agreement shall provide for the terms and conditions of the parties with respect to the Coordinator,

NOW, THEREFORE, IT IS HEREBY AGREED, in consideration of the mutual promises within this Agreement, it is agreed by the Town of Van Buren and the Town of Lysander that the terms and conditions of the Coordinator position shall be as follows:

1. Coordinator Services: The parties agree that the job description of the Coordinator is as outlined in Exhibit A, attached hereto and made a part thereof.

2. Such services shall be limited to a total of fifteen (15) hours per week. Van Buren shall provide the Coordinator with such supplies, materials, and other items needed for the Coordinator to perform their duties, including a computer and cellular phone.
3. Term: The term of the Agreement shall be for one (1) year, commencing on January 1, 2025 and shall continue up to and through December 31, 2025. Either party may terminate this Agreement for reason by providing 30 days' written notice of such termination to the Supervisor of the other party.
4. Compensation: The Coordinator shall be paid at the rate of \$17.00 per hour for services provided under this Agreement. The Coordinator shall submit their hours to the Town of Van Buren Comptroller at least monthly, reasonably describing the services provided. Van Buren shall compensate the Coordinator for hours worked through its payroll services; however, Lysander shall be responsible for fifty percent (50%) of all costs associated with the Coordinator and shall reimburse Van Buren accordingly. Lysander shall reimburse Van Buren for its share of the costs incurred for the Coordinator on a biannual basis, on July 1, 2025, and December 31, 2025.
5. Employee: The Coordinator shall serve as an employee of the Van Buren. As an employee, the Coordinator shall be entitled to any medical, health, pension, retirement, disability, unemployment, Workers' Compensation, malpractice or other insurance or coverage, or any other benefit available to employees of the Town of Van Buren.
6. Complete Agreement: This Agreement represents the entire Agreement of the parties and may not be modified or amended except in writing duly approved by each of the parties. The Supervisor for each party has executed this Agreement pursuant to a Resolution duly adopted by the Town Board of their respective Town and are duly

authorized and empowered to execute this instrument and enter into such Agreement on behalf of the Towns.

7. Governing Law: It is understood and agreed that the terms and conditions herein set forth are in every respect subject to the appropriate provisions of the laws of the State of New York and this Agreement shall be interpreted and administered pursuant to such law.
8. Enforceability: The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforcement of any other provision.

IN WITNESS THEREOF, the parties hereto affix their hands and seals the dates set forth below.

Dated: _____, 2025

TOWN OF VAN BUREN

Dated: _____, 2025

TOWN OF LYSANDER

EXHIBIT A