

## 2025 FUNDING REQUEST

### ONONDAGA COUNTY COMMUNITY DEVELOPMENT

Assistance with completing this FUNDING REQUEST is available by contacting Michael LaFlair at 315-435-3558.

Use a separate funding request for each project. Projects previously submitted must be resubmitted on new forms. Please answer all questions applicable. Do not submit more than one copy. Please provide a map and photographs of the project site. Please e-mail your application to [michaellaflair@ongov.net](mailto:michaellaflair@ongov.net).

Completed FUNDING REQUESTS must be submitted to Community Development by **April 11, 2025**.

#### 1. GENERAL INFORMATION

<b>Project Name</b>	<u>Town Office ADA Access Improvements &amp; ADA Bathroom Updates</u>	
<b>Project Location</b>	(Attach a map which locates the project. Also locate your project on a copy of the income map.)	
<b>Street Address</b>	<u>8220 Loop Road Baldwinsville, NY 13027</u>	
<b>Town/Village</b>	<u>Town of Lysander</u>	
<b>Municipal Contact</b>	<u>Mr. Kevin Rode</u> (name)	<u>(315)-857-0281</u> (phone)
<b>Engineer/Architect</b>	<u>CHA Consulting</u> (name of firm)	
	<u>Mr. Allen J. Yager, P.E.</u> (name of contact)	<u>(315)-257-7228</u> (phone)
<b>Application prepared by</b>	<u>Mr. Allen J. Yager, P.E.</u> (name)	<u>(315)-257-7228</u> (phone)
<b>Census Tract #</b>	<u>114.01</u> (refer to enclosed map)	<b>Block Group #</b> <u>2</u> (refer to enclosed map)
<b>Number of Persons/ Households Benefiting</b>	<u>23,079</u>	
<b>Public Hearing Held</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date: <u>April 3, 2025</u>	
<b>Resolution Included</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date: <u>April 3, 2025</u>	
<b>Is Project Site Owned by the Municipality</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>If no, who owns project site?</b>	_____	
<b>Who will provide long-term maintenance?</b>	<u>Town of Lysander</u>	

2. PROJECT DESCRIPTION

Include exact street locations, number of feet of sidewalks, etc. Example: 1,300 lineal feet of sidewalk on the east side of Chappell Street between Mechanic Street and North Street. Five (5) trees, 4 benches, 800 lineal feet of curbing on Charles Avenue between Katherine and Downer. Briefly explain the problem this proposal seeks to eliminate and how it will be accomplished. Indicate why, where, and how the problem exists; supply documentation to support your opinions (i.e. surveys, studies, documents, reports, photographs, etc.).

The Town of Lysander is proposing to install an ADA compliant automatic door opener for the Town office building auditorium court room entrance. This room is also used as an early voting location and the lack of an automatic door opener forces an election official to be posted at the entrance door at all times. In addition to the automatic door opener the Town is also proposing to update the existing public restrooms in the Lysander Office Building. The current public restrooms are original to the building from when it was constructed in 1986 and the existing handicapped stalls do not meet the minimum width requirements. The proposed bathroom improvements will include removal of one toilet in both the men's and women's room to allow for the installation of new partitions that will meet the current handicapped width requirement, new ADA compliant vanities and baby changing stations in both the men's and women's room.

3. PROJECT ELIGIBILITY

This project:

will principally benefit low income persons

will benefit elderly or handicapped

a. LOW INCOME BENEFIT

# of houses in project area (or) \_\_\_\_\_

# of low income people benefiting 6.9% of the Lysander population is considered low income  
18.1% of the population is over the age of 65

b. HANDICAPPED OR ELDERLY BENEFIT (explain)

All handicapped and elderly individuals residing within the Town of Lysander will benefit from the proposed project.

**4. IMPLEMENTATION**

**Describe your implementation schedule. Funding will be available in early 2026. The project must be completed by December 31, 2026.**

**A. Construction schedule**

The project will be publicly bid in January 2026 and awarded in February 2026. Construction will begin in March of 2026 and be completed in April 2026.

**B. Describe long term maintenance plan, e.g. who will be responsible for snow removal on new sidewalks, etc.**

Long term maintenance will be completed by the Town of Lysander custodial staff.

**5. COST ESTIMATES**

**Provide detailed cost estimates for the proposed project. Community Development cannot pay cost overruns; therefore, your cost estimates should be as accurate as possible. Costs should be based on engineering or architectural estimates. When preparing this data, consider these factors:**

- 1. Project should be completed in one phase if possible. If it is necessary to divide the project into phases, each phase should be functional by itself because of the uncertainty of future funding. Funding cannot be stockpiled from year to year;**
- 2. Federal Prevailing Wage Rates apply to construction projects over \$2,000;**
- 3. Cost estimates should be as detailed as possible;**

***NOTE: Attach separate page(s) for the cost estimate.***

**6. BUDGET**

Because the total amount of funds is limited, it is recommended that your municipality provide local funds for at least 25% of your project. Chances of a project's approval will be enhanced if there is a local share. If you feel no local share can be provided, please document why that is the case.

a. Total estimated cost of project: \$ 75,173

b. Funds to be provided from other sources:  
(list amounts and sources)

		<u>approved</u>	<u>date</u>
1. source <u>Town of Lysander Budget</u>	<u>\$25,173</u>	<u>YES</u> <input checked="" type="checkbox"/> <u>NO</u>	<u>Nov. 2026</u>
2. source _____	\$ _____	___ YES ___ NO	_____
3. source _____	\$ _____	___ YES ___ NO	_____
4. source _____	\$ _____	___ YES ___ NO	_____

(note: If funding from other sources has not yet been approved, please indicate when approval is expected.)

Total funds from other sources: \$ 25,173

c. Amount of funds requested from CDD: \$ 50,000

**8. Environmental Considerations**

If your project is approved, the municipality is responsible for completing the State Environmental Quality Review (SEQR) and submitting the appropriate documentation once the SEQR is completed.

This project would be classified by a type 2 project under SEQR which would be exempt from SEQR Review.

The Community Development Office will complete the federally required National Environmental Policy Act (NEPA) Review.

	YES	NO
Is the project located in a floodplain? Note: Buildings in a floodplain must be covered by flood insurance.	_____	___ <u>x</u> ___
Is the project located in a wetland?  If yes to either question, include a topographical map.	_____	___ <u>x</u> ___
Will you be removing any trees? If yes, how many and what size (dbh – diameter at 4.5 feet above ground)? _____	_____	___ <u>x</u> ___
Is the property listed on, or eligible for, the National Register of Historic Places?	_____	___ <u>x</u> ___
If the project includes building renovation, what year was the building built?	_____	<u>1986</u>
If there were additions, what year(s) were they added?	_____	<u>NA</u>

<b>Does the building contain any:</b>	<b>Lead</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<b>Asbestos</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<b>Mold</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<b>Radon</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Please explain how this was determined. If yes, where is it located?**

Currently there are no known lead, asbestos mold or radon sources in the Town of Lysander Office Building.

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**Are there any tanks, toxic or hazardous materials located on the site or nearby?**

**Is the site located within 1/2 mile of the airport?**

**Additional information:**

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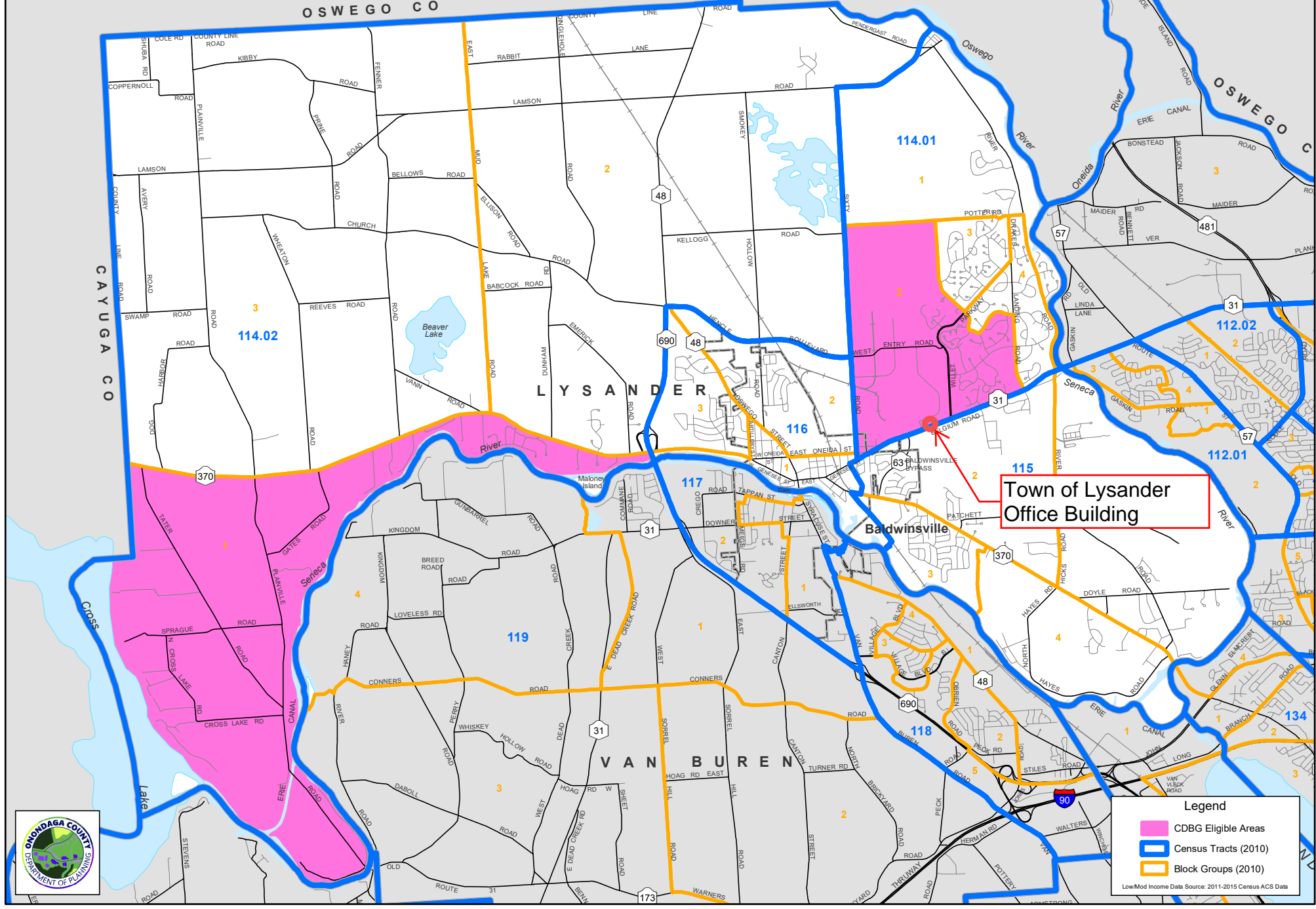


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**PLEASE PROVIDE THE FOLLOWING:**

1. **Census Map showing exact project location; topographical map, if required**
2. **Photographs of the project site or neighborhood in a clear plastic sleeve**
3. **Resolution of the Town or Village Board which authorizes the application**
4. **5 year plan with Board authorization**
5. **Evidence of a public hearing**
6. **Cost estimates & construction schedule**
7. **E-mail your application to [michaellaflair@ongov.net](mailto:michaellaflair@ongov.net)**

# TOWN OF LYSANDER COMMUNITY DEVELOPMENT BLOCK GRANT 2025 ELIGIBLE AREAS



**Legend**

- CDBG Eligible Areas
- Census Tracts (2010)
- Block Groups (2010)

Low/Mod Income Data Source: 2011-2015 Census ACS Data

# Town Office ADA Access Improvements & ADA Bathroom Updates



# Lysander Bathrooms





# Lysander Bathrooms



**MOTION TO APPROVE THE TOL CDBG GRANT  
APPLICATION FOR THE TOWN OFFICE ADA ACCESS IMPROVEMENTS**

**RES#64/2025**

**Motion made by Councilor Moore seconded by Councilor Kudarauskas to approve the 2025 Town of Lysander Community Development Block Grant application for the Town Office ADA Access Improvements and ADA Bathroom Updates project.**

Supervisor Rode	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Absent
Councilor Moore	Aye				

**Three ayes, motion carried**

**CERTIFICATE**

STATE OF NEW YORK        )  
COUNTY OF ONONDAGA    )

I, the undersigned Clerk of the Town of Lysander, Onondaga County, New York, **DO**  
**HEREBY CERTIFY:**

That I have compared the foregoing Resolution adopted by the Town Board of the Town of Lysander at a meeting of said Board held on the 3<sup>rd</sup> day of April, 2025 and that the foregoing is a true and correct transcript of said original resolution and the whole thereof, and that said original resolution is on file in my office.

**I DO FURTHER CERTIFY** that each of the members of said Town Board had due notice of said meeting, and that Kevin Rode, Supervisor, Councilor Jeff Kudarauskas, and Councilor Peter Moore, were present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Town on Lysander on April 3, 2025.

*Dina Falcone*

**Dina Falcone**  
**Town Clerk**



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**MOTION TO ADOPT THE TOL CDBG  
CAPITAL IMPROVEMENT PLAN DATED APRIL 3, 2025**

**RES#63/2025**

**Motion made by Councilor Kudarauskas seconded by Councilor Moore to adopt Town of Lysander Community Development Projects Block Grant Five-Year Capital Improvement Plan dated April 3, 2025.**

Supervisor Rode	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Absent
Councilor Moore	Aye				

**Three ayes, motion carried**

**CERTIFICATE**

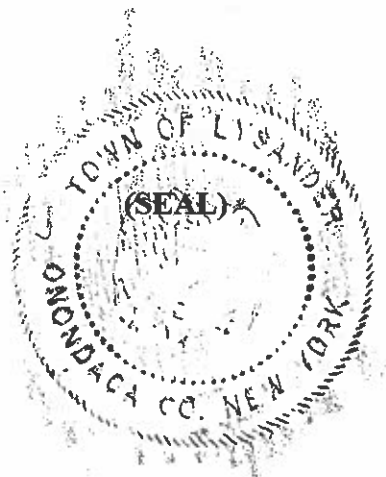
STATE OF NEW YORK            )  
COUNTY OF ONONDAGA        )

I, the undersigned Clerk of the Town of Lysander, Onondaga County, New York, **DO**  
**HEREBY CERTIFY:**

That I have compared the foregoing Resolution adopted by the Town Board of the Town of Lysander at a meeting of said Board held on the 3<sup>rd</sup> day of April, 2025 and that the foregoing is a true and correct transcript of said original resolution and the whole thereof, and that said original resolution is on file in my office.

**I DO FURTHER CERTIFY** that each of the members of said Town Board had due notice of said meeting, and that Kevin Rode, Supervisor, Councilor Jeff Kudarauskas, and Councilor Peter Moore, were present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Town on Lysander on April 3, 2025.



*Dina Falcone*

\_\_\_\_\_  
Dina Falcone  
Town Clerk

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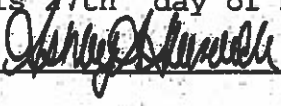
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AFFIDAVIT OF PUBLICATION  
State of New York  
County of Onondaga )SS.:

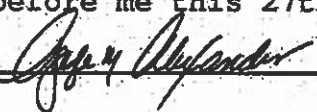
Ashley Alexander being duly sworn that she resides in the  
Town of Keeseville, County of Clinton, New York and that she  
is the Agent of the BALDWINVILLE MESSENGER  
a weekly newspaper published at Baldwinsville in the  
County of Onondaga, and that the notice, a printed copy of  
which is hereto attached, was printed in said  
BALDWINVILLE MESSENGER  
on the following dates:

03/26/2025

Signed this 27th day of March , 2025

  
\_\_\_\_\_  
Agent

Sworn to before me this 27th day of March , 2025

  
\_\_\_\_\_  
Notary Public

Gayle M Alexander  
Notary Public, State of New York  
No. 01AL4977709  
Qualified in Essex County

Commission Expires 02/11/2027  
345268

Ad text :

TOWN OF LYSANDER  
NOTICE OF PUBLIC HEARING  
PLEASE TAKE NOTICE that a public hearing will be held on  
Thursday, April 3, 2025, at 6:30 PM at the Town of Lysander,  
8220 Loop Road, Baldwinsville, NY, to consider the Town of  
Lysander Community Development Projects Consolidated Five-Year  
Plan.  
By order of the Town Board on March 6, 2025.  
Dina Falcone  
Town Clerk  
BM-345268

Town of Lysander  
 Community Development Projects  
 Consolidated Five-Year Plan  
April 3, 2025

<u>PROJECT</u>	<u>Year of Application</u>
<p>1. <b><i>Town Office ADA Access Improvements &amp; ADA Bathroom Updates:</i></b> ADA compliant doors openers will be installed on the western courtroom / auditorium entrance to the building and the public restrooms off the main building entrance will be updated to be compliant with current ADA standards.</p>	<b>2025</b>
<p>2. <b><i>Town Office Front Door ADA Access Improvements:</i></b> Reconfigure the ADA parking and curb ramps to better serve handicapped individuals accessing the Town Office building and replace the building entrance sidewalk to improve access for low income and disabled residents.</p>	<b>2026</b>
<p>3. <b><i>Valley View Neighborhood Drainage Improvements:</i></b> Roadside and rear yard drainage improvements in the Valley View Neighborhood to reduce flooding hazards and minimize the sump pump run times in this low-income neighborhood (Byron Rd, High Rd, Hamilton Dr. &amp; Hope Pl).</p>	<b>2027</b>
<p>4. <b><i>Willett Parkway Culvert Slip Lining:</i></b> Slip lining the existing 48" corrugated metal storm sewer culvert on Willett Parkway located approximately 1,400' north of NYS RTE 31. Willett Parkway is the main entrance to the Radisson Industrial Park which provides employment to hundreds of low income residents in the area.</p>	<b>2028</b>
<p>5. <b><i>West Entry Road Culvert Slip Lining:</i></b> Slip lining the dual 36" corrugated metal storm sewer culverts on West Entry Road located just east of the at grade railroad track crossing. Willett Parkway is the primary truck entrance to the Radisson Industrial Park which provides employment to hundreds of low income residents in the area.</p>	<b>2029</b>



**Town of Lysander**  
**Town Office ADA Access Improvements & ADA Bathroom Updates**  
**Preliminary Estimate of Project Construction Cost**  
**4/3/2025**

<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Demolition	1	LS	\$3,760.00	\$3,760
Carpentry General Construction	1	LS	\$19,680.00	\$19,680
Electrical	1	LS	\$2,650.00	\$2,650
Painting	1	LS	\$3,360.00	\$3,360
Flooring & Base	1	LS	\$10,630.00	\$10,630
Plumbing	1	LS	\$6,570.00	\$6,570
ADA Door Opener	1	LS	\$7,500.00	\$7,500
Subtotal				\$54,150
Contingency (15%)				\$8,123
Engineering & Architeictural Services				\$12,900
<b>Estimated Total Cost =</b>				<b>\$75,173</b>

