

February 28, 2025

**Applications for 2025 Community Development Funding
Deadline: Friday, April 11, 2025**

Onondaga County is soliciting project proposals for the 2025 Community Development Block Grant (CDBG) funding cycle. This funding cycle we ask that you submit a project consistent with your 5 year plan at a maximum request of \$50,000.

Please submit an updated 5 year plan with your project application. This can be a letter that includes the project name, location, estimated cost, and a brief description of the project. You are not limited to five projects or one per year in your Five Year Plan.

The objective of the program is to benefit low income people in the County.

The following is a brief description of eligibility:

Low Income Benefit: If the purpose of your project is to benefit low income people, it must be under one of the following conditions:

- a) The project must be located in, and serve, a low income area, as documented by the Census data;
- b) The project must benefit either elderly or handicapped. Both groups are considered low income for purposes of the program. For example, a senior citizen center (used exclusively by seniors), is eligible for funding regardless of its location, as are renovations for handicapped accessibility in parks or other public facilities. Constructing a new building which will be handicapped accessible is not eligible under handicapped accessibility since all new construction must be handicapped accessible by law.

Please refer to the maps of eligible areas based on the Census map we have attached. The pink shaded areas are eligible area(s) in your community. You may not have any eligible areas or the entire municipality may be eligible. Please make a copy of the map and mark the locations of the activities you are submitting. If you feel that an area is low income that is not identified on the enclosed map, you have the option of undertaking a door-to-door income survey. The survey must have nearly a 90% response rate. Contact us for further details.

LOCAL SHARE: It is required that your municipality provide a portion of the project costs which can be actual dollars, other grants, or in-kind services. A rule of thumb is 25% of the total project cost. Those projects that leverage local dollars have a far greater chance of funding.

RESOLUTION: Please note that your application must be accompanied by a resolution of your town or village board authorizing the application(s) and your Five Year Plan. Please provide documentation of your public hearing.

Your application should include the following items:

1. Your Five Year Plan with board authorization;
2. Documentation of benefit to low income people;
3. Leverage of local dollars;
4. Documentation of public hearing, both the advertisement and minutes;
5. Resolution of town or village board authorizing the application;
6. Map locating the project;
7. Photographs of your project area; and
8. You may either submit one paper copy of each project application or e-mail your complete application(s) to michaellaflair@ongov.net.

Attached you will find an application form entitled 2025 FUNDING REQUEST

Thank you very much for your assistance and cooperation. If you have any questions, please call Mike LaFlair at (315) 435-3558 or email michaellaflair@ongov.net