

**LYSANDER TOWN BOARD MEETING  
8220 LOOP ROAD, BALDWINSVILLE  
Thursday, December 5, 2024  
Executive Session: 4:30 PM – Conference Room  
Work Session 5:30 PM - Auditorium  
Regular Meeting 6:30 PM - Auditorium**

**1. EXECUTIVE SESSION (if needed)**

**2. WORK SESSION**

Melvin Farms IZ Project  
Town Board meeting schedule  
ARPA Remaining funds  
Melvin Farms SEQR

**3. CALL TO ORDER - REGULAR MEETING**

**4. PLEDGE OF ALLEGIANCE**

**5. ADOPTION OF MINUTES - November 21, 2024**

**6. CONTINUATION OF PUBLIC HEARING: AMEND SECTION 320-51.1 "FARM ANIMALS"**

**7. CITIZENS COMMENTS**

**8. TOWN BOARD COMMENTS**

**9. SUPERVISOR'S COMMENTS**

**10. DEPARTMENT HEAD REPORTS**

**11. AGENDA ITEMS**

**12. ADJOURNMENT**

**Agenda Items**

- A. **Motion made by Councilor \_\_\_\_\_ seconded by Councilor \_\_\_\_\_** to refer the Melvin Farm Incentive Zoning Project to the Lysander Planning Board for SEQR review.
  
- B. **Motion made by Councilor \_\_\_\_\_ seconded by Councilor \_\_\_\_\_** to authorize the Town Supervisor sign the contract drawing cover sheet and BSP5 for the Timber Banks Phase IV Section 10 prepared by CHA with a final revision date of November 20, 2024.

## **Citizens Comments Rules of Procedure**

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- To speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.