

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD, BALDWINSVILLE
Thursday, July 18, 2024
Executive Session: 4:30 PM – Conference Room
Work Session 5:30 PM - Auditorium
Regular Meeting 6:30 PM - Auditorium**

1. EXECUTIVE SESSION (if needed)

2. WORK SESSION

Building Security System/HW Security System RFPs (Rode)
Chase Cemetery needs/ARPA (Rode)
Street Sweeping (Kudarauskas)
Brush pickup (Kudarauskas)
Code violation/lawn mowing (Kudarauskas)
Pro-Housing Community letter of Intent/App (Rode/Yager)
CFA applications (Rode/Yager)
Budget modification/requests (Rode)
Town Vehicles (Codes/Park/Assessor) ARPA (Kudarauskas)

3. CALL TO ORDER - REGULAR MEETING

4. PLEDGE OF ALLEGIANCE

5. ADOPTION OF MINUTES (June 20, 2024)

6. CITIZENS COMMENTS

7. TOWN BOARD COMMENTS

8. SUPERVISOR'S COMMENTS

9. DEPARTMENT HEAD REPORTS

10. STATE OF THE TOWN (Comptroller/Supervisor)

11. ADJOURNMENT

- A. **Motion made by Councilor _____ seconded by Councilor _____** to approve the budget modifications as presented from the Town Comptroller.
- B. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to send the Letter of Intent for the Pro-Housing Community Application.
- C. **Motion made by Councilor _____ seconded by Councilor _____** to accept the bid from Doyle Security for the security access upgrades in Town Hall and the Highway Department in the amount of \$34,935 using ARPA funds.
- D. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to purchase a shed, mower, and tools for Chase Cemetery using ARPA funds in an amount not to exceed \$_____.
- E. **Motion made by Councilor _____ seconded by Councilor _____** to appoint Cerio Law Firm as legal counsel at a monthly rate of \$5,808.33.
- F. **Motion made by Councilor _____ seconded by Councilor _____** to appoint Lisa Barrigan to the positions of Tax Receiver/Secretary to the Supervisor/Clerk to the Comptroller at the salary per the Union contract with an effective date of July 29, 2024. *(These three part-time positions are combined to create a full-time position).*
- G. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to sign the CHA Cold Springs Sewer Study EWA 1 proposal not to exceed the amount of \$12,300.
- H. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the expenditure of an additional \$1,591.21 in ARPA funds to complete the tasks included in the Cold Springs Sewer Study EWA for the preparation of the NYS Consolidated Funding Application package. *(A total additional expenditure associated with this task will not exceed \$1,591.21 beyond the original fee for the Cold Springs Sewer Study).*

Citizens Comments Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.