

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD, BALDWINVILLE
June 6, 2024**

**Executive Session: (if needed) 4:30 PM – Conference Room
Work Session: 5:30 PM – Auditorium
Regular Meeting: 6:30 PM - Auditorium**

Work Session:

Seneca Estates Drainage District (Yager)
Additional easements for existing culverts w/in Cold Springs Sewer Study (Yager)
Assessor Training (Rode)
Chase Cemetery (Rode)

Regular Meeting Agenda:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF MINUTES: May 16, 2024**
- 4. CITIZENS COMMENTS**
- 5. TOWN BOARD COMMENTS**
- 6. SUPERVISOR’S COMMENTS**
- 7. DEPARTMENT HEAD REPORTS (ASSESSOR’S REPORT)**
- 8. REGULAR AGENDA ITEMS**

- A. Motion made by Councilor _____ seconded by Councilor _____ to approve the Special Event License for the Life Worth Living 5K and Walk on August 17, 2024.**
- B. Motion made by Councilor _____ seconded by Councilor _____ to approve the Special Event License for Annal’s Angels 5K on August 31, 2024.**
- C. Motion made by Councilor _____ seconded by Councilor _____ to authorize the Town Supervisor to sign the Contract Change Order No. 1 for the LED Street Light Conversion Energy Performance Contract in the amount of \$9,572.13 with John W. Danforth Company.**
- D. Motion made by Councilor _____ seconded by Councilor _____ to reduce the Punch List Security requirement for Highland Meadows (A/K/A Lysander Preserve) Phases 3 and 4 to \$27,000 as recommended in the Town Engineer’s letter dated June 5, 2024.**
- E. Motion made by Councilor _____ seconded by Councilor _____ to appoint Nathan Palmer as Recreation Leader in the Parks and Recreation Department at an hourly rate of \$16.94 with a starting date of 6/1/2024.**
- F. Motion made by Councilor _____ seconded by Councilor _____ to raise the hourly wage of Anthony Caputa, Summer Aide, to \$16.00 per hour.**

- G. Motion made by Councilor _____ seconded by Councilor _____** to hire Chelsea Hendricks as Summer Aide at a rate of \$15.50 effective Saturday, June 1, 2024.
- H. Motion made by Councilor _____ seconded by Councilor _____** to hire Elizabeth Fernandez as Summer Aide at a rate of \$15.50 effective Saturday, June 1, 2024.
- I. Motion made by Councilor _____ seconded by Councilor _____** to hire Rani Dotterer as GEMS+ Instructor at a rate of \$45.00 per hour, effective Saturday, June 1, 2024. *(TOL is reimbursed for salaries for the GEMS+ program).*
- J. Motion made by Councilor _____ seconded by Councilor _____** to hire Leslie Cartier as GEMS+ Instructor at a rate of \$45.00 per hour, effective Saturday, June 1, 2024. *(TOL is reimbursed for salaries for the GEMS+ program).*
- K. Motion made by Councilor _____ seconded by Councilor _____** to declare the following item surplus:
- Lenovo Think Centre PC - Tag No. 1209 *(Assessor's Office)*

9. EXECUTIVE SESSION (if needed)

10. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.