

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD, BALDWINSVILLE
Thursday, April 4, 2024
Work Session 5:30 PM - Auditorium
Regular Meeting 6:30 PM - Auditorium**

Work Session:

USDA Invasive Species Combined Property Access Request 2024 (Rode)
IMA with Onondaga County (Rode)
Farnham Road Drainage Easement (Rode)

Regular Meeting Agenda:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF MINUTES: March 21, 2024**
4. **PUBLIC HEARING: 2024 CDBG PLAN AND APPLICATION**
5. **PUBLIC HEARING: STOP SIGNS – QUAKER LADY CIRCLE**
6. **CITIZENS COMMENTS**
7. **TOWN BOARD COMMENTS**
8. **SUPERVISOR’S COMMENTS**
9. **DEPARTMENT HEAD REPORTS**
10. **REGULAR AGENDA ITEMS**
 - A. **Motion made by Councilor _____ seconded by Councilor _____** to approve the Town of Lysander Community Development Block Grant 5 Year Capital Improvement Plan dated April 4, 2024.
 - B. **Motion made by Councilor _____ seconded by Councilor _____** to approve the 2024 Town of Lysander Community Development Block Grant application for the resurfacing of Bilyeu Lane & Sumac Drive.
 - C. **Motion made by Councilor _____ seconded by Councilor _____** adopt a local law amending Town Code Section 295-47 for the installation of two (2) STOP signs on Quaker Lady Circle.
 - D. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Board to sign the 2024 Road Maintenance 584 form allowing the Highway Superintendent to expend the Road Maintenance and Construction funds included in the 2024 Budget.
 - E. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to sign the USDA Invasive Species Combined Property Access Request 2024.

- F. Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to sign the Intermunicipal Agreement that will allow the County of Onondaga to continue to provide services to municipalities in complying with Department of Environmental Conservation Stormwater Requirements.
- G. Motion made by Councilor _____ seconded by Councilor _____** to authorize the Town Supervisor to sign the OCWA permits for the installation of 4 hydrants in Pompo Woods Section 1.
- H. Motion made by Councilor _____ seconded by Councilor _____** to set the punch list security for River Grove Phase 2C at \$11,000 as recommended in the Town Engineer’s letter dated 4/3/2024.
- I. Motion made by Councilor _____ seconded by Councilor _____** to set the maintenance security requirements for River Grove Phase 2C at \$10,798 as recommended in the Town Engineer’s Letter dated 4/3/2024.
- J. Motion made by Councilor _____ seconded by Councilor _____** to reduce the punch list security requirement for River Grove Phase 2B to \$3,500 as recommended the Town Engineer’s letter dated 4/3/2024.
- K. Motion made by Councilor _____ seconded by Councilor _____** to accept dedication of the storm sewer included in the River Grove Phase 2C development and accept the security currently in place for Rive Grove Phase 2B for the River Grove Phase 2C development.
- L. Motion made by Councilor _____ seconded by Councilor _____** to authorize the Lysander Codes Enforcement Officer to modify the Town of Lysander building permit application form to require a site plan in accordance with Town of Lysander Code Section 122-4.D.5.h which states the following: “Include a site plan, drawn to scale, drawn in accordance with an accurate boundary survey, showing the size and location of new construction and existing structures and appurtenances on the site, distances from lot lines, the established street grades and the proposed finished grades, and, as applicable, flood hazard areas, floodways, and design flood elevations” that is prepared by a licensed professional for construction of all new homes on lots 40,000 square feet or less.
- M. Motion made by Councilor _____ seconded by Councilor _____** to appoint Ashley Epolito as a Summer Aide in Parks and Recreation at a rate of \$15.50 per hour with a start date of April 8, 2024.
- N. Motion made by Councilor _____ seconded by Councilor _____** to accept the resignation of Nancy Mott effective April 12, 2024.

10. ADJOURNMENT

11. EXECUTIVE SESSION (IF NEEDED)

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.