

## What Town of Lysander Dog Owners Need to Know

The Lysander Town Clerk's office is a local resource for all dog licensing issues. All dogs **four (4) months or older** are required to be licensed. License renewals, license tag replacements, and dog redemptions are provided through the Town Clerk's Office.

Redemption requires that the dog is licensed and up-to-date with rabies vaccinations. Fees and fines must be paid at the Town Clerk's Office before redemption. There is a **leash law** in the entire Town of Lysander. Dogs must be under the control of their owners at all times. Complaint and questions should be directed to the **SPCA at 315-454-0928**.

Before a license can be issued, the owner must present to the Town Clerk's office **proof of current rabies vaccination**. Because there have been reports of rabid animals in Onondaga County, we urge you to keep your pet's rabies vaccination up-to-date. **All dogs in the Town of Lysander must be vaccinated for rabies when they are three (3) months old.**

Dog licenses in the Town of Lysander cost **\$7.50** for a spayed/neutered dog and **\$15.50** for an unspayed/unneutered dog. **Proof of spay or neuter from a veterinarian, or the "Affidavit for Spayed or Neutered Dog" found at the bottom of the license application form, must be presented to the Town Clerk in order to obtain the reduced rate of the license.**

A **dog license application form** can be printed and submitted through the mail, or in person at the Town Clerk's office, for a **new license, transfer of ownership, or if you moved into the Town of Lysander and need to re-license your dog (even if the dog has already been licensed in another town in NYS)**. A license tag will be mailed back only for new licenses and re-licensing from another NYS town.

Annual license renewal forms are sent to your address of residence by the Lysander Town Clerk's Office. **Please let us know if you lost your original license tag and we will replace it for you.**

### **Please complete the application form in its entirety and submit with the form:**

- copy of a rabies certificate
- copy of spay/neuter certificate (or Affidavit for Spayed or Neutered Dog) if applicable
- a check, **payable to Lysander Town Clerk**, for \$7.50 for a spayed/neutered dog or \$15.50 for a unspayed/unneutered dog
- **OR** print the credit card form, complete and include it with the license application. There is a 2.45% convenience charge, \$3.00 minimum for each transaction. All credit cards are accepted.
- Mail (or present in person) to **Lysander Town Clerk, 8220 Loop Rd. Baldwinsville, NY 13027**

Questions may be directed to the Town Clerk's office, 315-638-0224, 9:00 am to 4:30 pm.

**Town of Lysander Dog License Form:**

Please complete the following application for a dog license and submit to:  
**Lysander Town Clerk, 8220 Loop Road, Baldwinsville, NY 13027**

Please make checks payable to Lysander Town Clerk

Owner: Last name, First name, M.I.

Owner: Phone Number

Owner: Email Address

Street Address (Where dog is being harbored)

City, State, Zip Code

Mailing address (If different from street address)

Dog Breed: \_\_\_\_\_ Dog Name: \_\_\_\_\_ Dog's Year of Birth: \_\_\_\_\_

Dog's Gender: \_\_\_\_\_ Dog Color(s): \_\_\_\_\_ Markings: \_\_\_\_\_

**RABIES INFORMATION: \*\*\*RABIES CERTIFICATE MUST BE SUBMITTED WITH APPLICATION\*\*\***

Veterinarian: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Vaccination: \_\_\_\_\_ 1 year 2 year 3 year  
(Circle one)

**PLEASE NOTE: if dog is spayed or neutered, proof must be submitted with application, or you can complete the affidavit form below in lieu of spay/neuter certificate**

**Type of License** - Please circle below:

Neutered/Spayed	\$7.50
Unneutered/Unspayed	\$15.50

Is owner less than 18 years of age? Yes No (Circle one)

If yes, parent or guardian shall be deemed the owner of the record; the owner of record and the information must be completed by them.

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AFFIDAVIT FOR SPAYED OR NEUTERED DOG: TOWN OF LYSANDER**

\_\_\_\_\_ being duly sworn, says: I reside at \_\_\_\_\_

\_\_\_\_\_, I am the owner of a dog described as follows:

Breed \_\_\_\_\_, age \_\_\_\_\_, and color(s) \_\_\_\_\_

Markings \_\_\_\_\_, sex \_\_\_\_\_. This dog was spayed/neutered by

Dr. \_\_\_\_\_ Veterinarian address \_\_\_\_\_

\_\_\_\_\_, State of \_\_\_\_\_, on or about

\_\_\_\_\_. (This affidavit is made to obtain a license for a dog described above)

\_\_\_\_\_  
(Signature of Owner)

**Dog Licenses:** The Town of Lysander now offers the convenience of accepting credit cards either in-person, by mail, or over the telephone by calling 315-638-0224 or via e-mail at [townclerk@townoflysander.org](mailto:townclerk@townoflysander.org)

**Please circle amount:**

Spay/Neutered                    \$7.50  
Unspayed/Unneutered        \$15.50

If by mail, please fill out the following:

Credit Card Number: \_\_\_\_\_ Exp. Date \_\_\_\_ /20 \_\_\_\_

MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Security Code (3 or 4 digit) \_\_\_\_\_

Billing Address:

\_\_\_\_\_

By signing below I agree to pay the Town of Lysander for the amount above and understand that a Third Party convenience fee will apply to my transaction in order for my Town to accept payment via credit card. I further agree that such convenience fee shall billed to my credit card by Nationwide Payment Solutions (NPS) as a separate transaction and equal to \*2.45% (\$3.00 minimum) of the total amount being paid. \**Nationwide Payment Solutions is an authorized Level 1 PCI-DSS third party processor of regulated convenience fees.*

X \_\_\_\_\_  
(Card Holder Signature)