

Town of Lysander  
8220 Loop Road  
Baldwinsville, New York 13027  
Phone: (315) 638-0224  
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**APPLICATION FOR PUBLIC ACCESS TO RECORDS**

The Freedom of Information Law (Public Officers Law, Article 6) (FOIL) grants members of the public access to the records of government in accordance with its provisions.

Date: \_\_\_\_\_

To: Records Access Officer

**Instructions:** Identify the records you are interested in as clearly as possible. You may inspect the documents first and then request copies for .25 per page. Any person denied access to records may appeal the denial within 30 days of the denial. Such appeals should be addressed to the Town Supervisor of the Town of Lysander at the address listed above. Documents may be emailed unless otherwise requested.

I wish to inspect the following documents:

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I, the undersigned, certify that these documents will not be used for commercial purposes.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_