

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD, BALDWINSVILLE
Thursday, December 7, 2023
Work Session 5:30 PM - Auditorium
Regular Meeting 6:30 PM - Auditorium**

Work Session:

LWRP (Wicks)
Training/Schools Budget /Registration (Rode)

Regular Meeting Agenda:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF MINUTES: November 13, 2023 (Budget) and November 16, 2023**
- 4. PUBLIC HEARING: REAL PROPERTY TAX EXEMPTION LOCAL LAW**
- 5. PUBLIC HEARING: WEST PHOENIX FIRE PROTECTION AGREEMENT**
- 6. CITIZENS COMMENTS (COMMENTS REGARDING AGENDA ITEMS ONLY)**
- 7. TOWN BOARD COMMENTS**
- 8. SUPERVISOR’S COMMENTS**
- 9. DEPARTMENT HEAD REPORTS**
- 10. REGULAR AGENDA ITEMS**

A. Motion made by _____ seconded by _____ to adopt a local law to increase the income limitation relative to partial exemption from Real Property Taxes for persons 65 years of age and over.

B. Motion made by _____ seconded by _____ to authorize the Town Supervisor to sign the 2024 Fire Protection Agreement by and between the Town of Lysander and Enterprise Fire Company No. 1 (West Phoenix Fire Protection Agreement).

C. Motion made by _____ seconded by _____ to appoint Melissa MacConaghy to the position of Assessment Clerk at the current rate of pay as outlined in the union contract. *(The residency requirement will be in effect per Civil Service rules).*

D. Motion made by _____ seconded by _____ to reduce the punch list security requirement for the Collington Pointe East Phase 1 Subdivision to \$86,600 as recommended in the Town Engineer’s letter dated December 6, 2023.

E. Motion made by _____ seconded by _____ to declare the following items surplus:

Two 5-drawer lateral file cabinets
One six drawer file cabinet

11. EXECUTIVE SESSION (if needed)

12. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.