

**LYSANDER TOWN BOARD MEETING  
8220 LOOP ROAD, BALDWINSVILLE  
Thursday, November 16, 2023  
Work Session 5:30 PM - Auditorium  
Regular Meeting 6:30 PM - Auditorium**

**Work Session:**

Mills Road \$50K grant (Wicks)  
Advertisement for open Town Board seat

**Regular Meeting Agenda:**

- 1. CALL TO ORDER**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. ADOPTION OF MINUTES: October 19, 2023**
  - 4. CITIZENS COMMENTS (COMMENTS REGARDING AGENDA ITEMS ONLY)**
  - 5. TOWN BOARD COMMENTS**
  - 6. SUPERVISOR'S COMMENTS**
  - 7. DEPARTMENT HEAD REPORTS**
  - 8. REGULAR AGENDA ITEMS**
- A. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt the 2024 Budget of the Town of Lysander.**
- B. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt the revised Comprehensive Land Use Plan of 2023 (CLUP).**
- C. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to set the punch list security requirement for the Timber Banks Phase 3 Section 3 (Sedge Grass Road) subdivision at \$89,400 as recommended in the Town Engineer's letter dated November 3, 2023.**
- D. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to set the maintenance guarantee for the roadway and utilities in the Timber Banks Phase 3 Section 3 (Sedge Grass Road) subdivision at \$117,000, 25% of the project value as estimated by the Town Engineer's letter dated November 3, 2023.**
- E. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to accept dedication of the roads and utilities included in the Timber Banks Phase 3 Section 3 subdivision. Roads included in this resolution that the Town will maintain from this day forward include the following:**

Street: Sedge Grass Road  
Length: 0.235 miles  
From: Westernmost intersection with Tall Tree Lane  
To: Easternmost intersection with Tall Tree Lane

- F. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to accept dedication of the roads and utilities included in the Timber Banks Phase 3 Section 5 & 6 subdivision. Roads included in this resolution that the Town will maintain from this day forward include the following:

Street: Forest Ridge Lane  
 Length: 0.199 miles  
 From: Four-way intersection with Tall Tree Lane  
 To: Easternmost intersection with Tall Tree Lane

Street: Tall Tree Lane  
 Length: 0.199 miles  
 From: Four-way intersection with Forest Ridge Lane  
 To: Easternmost intersection with Forest Ridge Lane

- G. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to hold a public hearing for the proposed 2024 Fire Protection Agreement by and between the Town of Lysander and Enterprise Fire Company No. 1 (West Phoenix Fire Protection Agreement) on Thursday, December 7, 2023, at 6:30 PM in Lysander Town Hall. This motion shall authorize the Town Clerk to advertise for same.
- H. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to hold a public hearing to adopt a local law to increase the income limitation relative to partial exemption from Real Property Taxes for persons 65 years of age and over, on Thursday, December 7, 2023, at 6:30 PM in Lysander Town Hall. This resolution shall authorize the Town Clerk to advertise for same.
- I. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to hold a public hearing for the proposed West Phoenix Sewer District Expansion to serve Top Fabricators. This will be a Special District Extension under NYS Town Law Article 2, District Formation by Petition. The public hearing will be scheduled for Thursday, December 7, 2023, at 6:30 PM in Lysander Town Hall. This resolution shall authorize the Town Clerk to advertise for same. *(The owner's engineer will provide the required stamped and signed Map, Plan and Report for the special district extension).*
- J. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the signature of the Special Event License with Baldwinsville Kiwanis for the Turkey Trot 5k and 10k road race to be held on Thursday, November 23, 2023.
- K. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign the agreement with Cowley Associates to develop, evaluate and launch a Next-Gen Drupal 9 Website for the Town of Lysander. The cost of website development is \$14,250, for which ARPA funds will be used.
- L. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize \$10,000 of ARPA funding to the Baldwinsville Chamber of Commerce.
- M. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to declare the following items surplus:

Green fabric armed work chair (no tag)  
 High back leather-black chair, tag 817  
 HP LaserJet 1018 printer, tag 965  
 Wooden printer stand

**9. EXECUTIVE SESSION (if needed)**

**10. ADJOURNMENT**

## CITIZENS COMMENTS

### Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address.
- Citizens may make comments up to a maximum of five (5) minutes.
- Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disturb or impede the orderly conduct of the business of the Board, may at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town Business.
- Citizens may make comments on agenda items only: no personal, political, or social issues will be allowed or addressed by the Board.
- Citizens comments are for comments only; it is not a question-and-answer session.
- Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's Office, rather than brought up at the Town Board Meetings. This will allow the Supervisor to gather the necessary information and/or personnel to address those concerns.
- Citizens are expected to always act in a professional manner.
- No profanity or violent behavior is allowed at any time.
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor.
- No comments/questions may be addressed to individual board members or to department heads.
- No citizens should yell comments from the audience.
- The Supervisor will make the final determination whether an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.